



Leaflet 4 "Thesis Defence"

General Information

Usually, the thesis defence cannot be arranged earlier than three weeks after the end of the display period. After the date of the thesis defence has been announced, the candidates are asked to present themselves to the members of their examination committee; a copy of the thesis is already available to the members digitally after the invitation.

Thesis defences should usually take place during term time.

According to experience, doctorates accumulate towards the end of term time and before Christmas. To be able to complete the doctorate procedure at the desired date, **the dissertation must be submitted until**

End of April to get a date for the thesis defence before the end of term time in the summer semester

End of September to get a date for the thesis defence before Christmas

Mid of November to get a date for the thesis defence before end of term time in the winter semester

Procedure of the Thesis Defence

The thesis defence (§ 10 of PromO 2011) begins with a report by the candidate of at most 20 minutes about the essential content and the most important results of the dissertation. Afterwards, the oral examination takes place. The thesis defence takes at least 60 but not more than 70 minutes. If a rating "with distinction" ("mit Auszeichnung") is intended, the examination board determines the duration.

The following resources may be used:

- Slides should be shown and presented digitally in an appropriate manner to illustrate the report.
Every examiner receives the slides before the examination.
- **Film or video** presentation of at most three minutes

The slides will be handed out to the members as a copy or made available as an upload in the cloud before the examination. Further details can be arranged with the chairperson.

The key to the examination room **NB 02/193** as well as the remote control for the beamer can be collected from the examination office by appointment.

After the thesis defence, the original seating arrangements (as shown on notice board in the examination room) must be restored and the blackboard must be cleaned.