Ruhr-Universität Bochum
Physik und Astronomie

RUHR UNIVERSITÄT BOCHUM RUB

Leaflet 3 “Admission to the Doctoral Procedure”

After finishing the dissertation, you need to submit an **informal application for admission to the doctoral procedure to the head of the PhD Committee** (§ 9 (1 & 2) of PromO 2023) containing the supervisor and the title of the dissertation. The following documents are also required:

- ☐ informal application for admission to the doctoral procedure
- ☐ objectively justified suggestions for the experts if necessary (can be included in the application)
- ☐ An audience is allowed to take part in the thesis defence. If this is not desired, you have to object the participation in written form.
- ☐ proof of fulfilment of additional requirements if necessary (pursuant to § 5 (2))
- ☐ proof of successful completion of taught courses (pursuant to § 8 (2))*
- ☐ confirmation of fulfilment of the reporting obligation by the supervisor*
- ☐ Four printed and bound copies of the dissertation as well as one electronic version have to be submitted (pursuant to § 11 (8)). Please consider the design of the title page*. The dissertation must be written in German or English (pursuant to § 11 (7))
- ☐ CV in English or German at the end of the dissertation which must contain at least details of the academic background and year of birth (pursuant to § 11 (8))
- ☐ Current certificate of enrolment from the RUB

The affidavit is completed and signed at submission.

Time schedule for the doctoral procedure (§ 12 and 13 of PromO 2023)

The normal procedure takes at least eight weeks:

1.	From submission of the dissertation until receipt of expert opinions	4 weeks
2.	Display	2 weeks
3.	Announcement of the date for the thesis defence	at least 2 weeks

* Forms are available online on our website.